



OMEP-USA BOARD MEMBER RESPONSIBILITIES

(Passed by Board Action on April 30, 2010)

In addition to the tasks specified in the By-laws and Procedures Manual, Board Members are expected to

1. Attend two board meetings per year.
2. Use the OMEP Board Google Group as a primary means of communication. Check the Google Group at least once a week, perhaps more often at crucial times, such as during the weeks leading up to board meetings.
3. Submit written reports via email to the Board Secretary and also post on the Google Group by the due date (usually at least two weeks prior to the next Board meeting).
4. Recruit or sponsor at least 2 new members each year.
5. Recruit at least one person to work closely with you on the tasks assigned to you as a board member.
View this as a vehicle for board development and sustainability.
6. Distribute OMEP materials, including membership forms, at all meetings and events where you might be able to inform people of our organization.